



## Application for Employment

ASV,LLC considers applicants for employment without regard to race, color, creed, religion, sex, national origin, age, disability, veteran status or any other legally protected status. Equal access to programs, services, and employment is available to all persons. Applicants who require reasonable accommodation to complete the application and/or interview process should notify Human Resources.

This application will be given every consideration; however its receipt does not imply that the applicant will become employed.

The company is committed to maintaining a workplace free of the problems associated with drug or alcohol abuse. As such, all applicants are required to undergo testing as part of the pre-employment process. A positive drug test will result in disqualification from employment or withdrawal of any employment offer.

In order to be considered for employment, this application must be completed in full. Please indicate the specific job title for which you are interested in being considered.

### GENERAL INFORMATION

NAME (First) (Middle) (Last)

ADDRESS

CITY ST ZIP

HOME PHONE CELL PHONE

Are you 18 years of age or older? If NO, please list date of birth:  
 YES  NO

Are you legally authorized to work in the U.S.?  
 YES  NO

Will you now or in the future require sponsorship for employment visa status (e.g., H-1B visa status)?  
 YES  NO

**NOTE: New employees will be required to substantiate proof that they are eligible to work in the United States in compliance with the Immigration Reform and Control Act of 1986.**

What position are you applying for?

What are your wage/salary expectations?

Are you able to perform the essential functions of the position you are applying for (with or without reasonable accommodation)?  
 YES  NO

What type of employment are you applying for?  
 FULL-TIME  PART-TIME  TEMP  INTERN

What is your Availability?

DAYS:

HOURS:

START DATE:

US MILITARY EXPERIENCE:

If YES, Branch of Service?

Rank/Type of Service:

YES  NO

Date From:

Date To:

Special Training/Experience:

List any skills you possess relevant to the job you are applying for (i.e. technical skills, special training, certification, etc.):

Please specify how you were referred to ASV:

EMPLOYEE  SCHOOL  NEWSPAPER  INTERNET  OTHER

Have you ever worked or applied for employment at ASV or any affiliated company? If YES, specify which company and when:

YES  NO

Do you know anyone employed at ASV or any affiliated company? If YES, specify name and relation:

YES  NO

If the position for which you are applying requires the operation of a motor vehicle, do you possess a current driver's license?

YES  NO

## EDUCATION

### HIGH SCHOOL NAME & ADDRESS

Area of Study?

Years Completed

Did you Graduate?

If so, Degree Received

Yes  No  Enrolled

### COLLEGE NAME & ADDRESS:

Area of Study?

Years Completed

Did you Graduate?

If so, Degree Received

Yes  No  Enrolled

### OTHER SCHOOL NAME & ADDRESS:

Area of Study?

Years Completed

Did you Graduate?

If so, Degree Received

Yes  No  Enrolled

## EMPLOYMENT

Are you currently employed?

YES  NO

IF YES:

FULL-TIME  PART-TIME  TEMPORARY

### PLEASE PROVIDE INFORMATION ON YOUR LAST THREE EMPLOYMENT EXPERIENCES

#### EMPLOYMENT DATES

From:

To:

#### COMPANY:

Name:

Phone:

Street Address:

City:

State:

Zip:

#### SUPERVISOR:

Name/Title:

Phone:

Email:

#### POSITION:

Title:

Starting Salary:

Ending Salary:

Description of Duties:

Reason for Leaving:

#### EMPLOYMENT DATES

From:

To:

#### COMPANY:

Name:

Phone:

Street Address:

City:

State:

Zip:

#### SUPERVISOR:

Name/Title:

Phone:

Email:

#### POSITION:

Title:

Starting Salary:

Ending Salary:

Description of Duties:

Reason for Leaving:

**EMPLOYMENT DATES**

From:

To:

**COMPANY:**

Name:

Phone:

Street Address:

City:

State:

Zip:

**SUPERVISOR:**

Name/Title:

Phone:

Email:

**POSITION:**

Title:

Starting Salary:

Ending Salary:

Description of Duties:

Reason for Leaving:

Please explain any gaps in employment:

Have you ever been discharged or forced to resign from any job?

YES  NO

If YES, please explain:

**SKILLS ASSESSMENT**

Indicate the number of years of experience in the box next to each skill.

**Skilled Labor**

Surface Preparation

Carpenter

Read Blueprints

Industrial Painting

Small Engine Mechanic

Laser

E-Coat Operator

Auto Mechanic

Brakeshear

Grinder

Diesel Mechanic

Shop Math

Saw Operator

Metric System

**Welder**

Certified

Robotic

Fitter-Welder

MIG

Welder's Gear

Other

TIG

Weld Symbols

**Tooling**

Tool Die

Precision Measuring

**Labor/Lt. Industrial**

Warehouse

Inventory Control

Other

Material Handling

Certified Forklift

Shipping/Receiving

Truck Driver/CDL License

**Manufacturing**

Lean Manufacturing

RIP Workshops

Assembly

**Machinist**

CNC Lathe

Setups

Punch Press

CNC Mill

Editing

Plasma Cutter

Manual Mill

Programming

Manual Lathe

Drill Press

**Engineering**

AutoCAD

SolidWorks

**Safety Training/ Certification**

Haz Mat Training

CPR

**Clerical/Administrative**

MS Word

PowerPoint

10 Key

MS Excel

PageMaker

Type wpm

Outlook

AS 400

Access

Please summarize special skills, qualifications or experience, which make you suitable for the position you seek.

**REFERENCES**

Have you ever been known by another name?

If YES, what name?

YES       NO

Please advise us if there is any employer, including your present one, we should not contact:

**PLEASE LIST THREE PROFESSIONAL CONTACTS WHO CAN VERIFY YOUR QUALIFICATIONS FOR THIS POSITION**

Name:	Relationship:
Position:	Phone:
Organization Name & Address:	

Name:	Relationship:
Position:	Phone:
Organization Name & Address:	

Name:	Relationship:
Position:	Phone:
Organization Name & Address:	

**APPLICANT STATEMENT**

- A. In consideration for the Company's review of this application, I authorize investigation of all statements contained in this application. My cooperation includes authorizing the Company to conduct a pre-employment drug screen and a consumer report that includes, but is not limited to a criminal history examination. Additionally, I authorize the Company, in consideration for the Company's review of this application, to supply my employment record, in whole or in part, and in confidence, to any prospective employer, government agency, or other party, with a legal or proper interest.
- B. As a candidate for employment, I realize that the Company requires information concerning my past work performance, background, and qualifications. Much of this information may only be supplied by my prior employers. In consideration for the Company evaluating my application, I request that the previous employers referenced above provide information to the Company's human resource representatives or designees concerning my work performance, my employment relationship, my qualifications, and my conduct while an employee of their organizations. Recognizing that this information is necessary for the Company to consider me for employment, I release these prior employers and waive any claims, which I may have against those employers for providing this information.
- C. I understand that this application is not a contract, offer, or promise of employment and that if hired, I will be able to resign at any time for any reason. Likewise, the Company can terminate my employment at any time with or without cause, unless otherwise required by law. I further understand that no one other than the General Manager of ASV, LLC, or his/her pre-authorized designee, has the authority to enter into an employment contract or agreement with me, and that my at-will employment can be changed only by a written agreement signed by the General Manager of ASV, LLC.
- D. In the event of my employment, I will comply with all rules and regulations as set forth in the Company's policy manuals, other communications distributed to employees and company procedures. I understand and agree that my employment is for no definite period and that failure to comply with these standards may result in my termination at any time and without any previous notice.
- E. I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that misrepresentation or omission of facts will result in disqualification from further consideration for hire or for dismissal.
- F. I hereby acknowledge that I have read the above statement and understand the same.

**Applicant's Signature:**

**Date:**